



MINUTES
BOARD OF TRUSTEES MEETING
held Tuesday 29 March 2022
7pm in the Staffroom

PRESENT Stephen Gough (Chair), Dave Shadbolt (Principal), Rachel Morrison (Dep Chair), Murray Le Grice (Finance), Claire Alger (Staff Representative), and Victoria Tupou.

STAFF Judith Howe (Executive Officer)

APOLOGIES Sarah Baddeley

KARAKIA The meeting opened with a Karakia.

1.1 AGENDA

1.2 MOVED by the Chair that the Agenda be ratified.

1.3 HEALTH & SAFETY: Nothing notable to report.

2.1 MINUTES FROM PREVIOUS MEETING

2.2 MOVED that the Minutes dated 22 February 2022 be confirmed as a true and accurate record with the small amendment added to 13.4.

(Rachel Morrison/Claire Alger, Carried)

2.3 It is noted that the school gates remain locked under Covid Guidelines and are opened at 8.20am and again at 2.45pm to allow children in and out. Children are currently playing in small groups at break times which will be changed towards the end of this week to normal timetabling of 9 months ago, as the mandates shift.

3.1 MATTERS ARISING FROM PREVIOUS MINUTES: Nil

4.1 CORRESPONDENCE:

4.2 MOVED that the correspondence MOE emails be confirmed.

(Murray Le Grice/Dave Shadbolt, Carried)

5.1 MATTERS ARISING FROM CORRESPONDENCE: Nil

6.1 FINANCE & PROPERTY:

6.2 MOVED that the Statement of Financial Statements as at 28 February be accepted.

6.3 MOVED that the Draft set of the Annual Reports for the year ended 31 December 2021 be confirmed, subject to auditing by RSM.

(Murray Le Grice/Dave Shadbolt, Carried)

6.4 Judith will provide feedback to the Accountant requesting that generic wording quoted from the Kiwi Park model that only applies to high schools, be omitted from our report.

7.1 PRINCIPAL'S REPORT

7.2 MOVED that the March Roll Return be accepted, as tabled.

7.3 MOVED that the Principal's Report for March be accepted.

(Stephen Gough/Murray Le Grice, Carried)

7.4 It was noted that the vaccine mandate for education workers will take effect from midnight Monday 4 April and the removal of 'my vaccine passes'.

7.5 Board of Trustees Elections: NZSTA advise that consultations took place earlier in the year concerning the proposed changes in Regulations to allow elections to be conducted through electronic channels. The purpose is to increase voter participation.

Calendar to Date:

Regulations gazetted May/June 2022

Election Process starts 4 July

Elections take place 5th – 23rd September

This means that current Board members will stay in office until after the September elections.

7.5 The Board gave an unanimous expression of appreciation to the Principal who has guided us all through the challenges of Covid times.

8.1 PTA - Nil

9.1 WHANAU FONO WORKING GROUP A Hui is planned for 12 May.

10.1 ENROLMENT COMMITTEE Nil

11.1 POLICY COMMITTEE

11.2 The School Docs App questionnaire was completed and submitted on 8 March. More to follow soon.

12.1 ENROLMENT COMMITTEE - Nil

13.1 GENERAL BUSINESS

14.2 Additional Support Sub Committee:

It was noted that a survey had been circulated to the Board for discussion.

It was agreed that a range of families of the children who are involved in additional support at the start of term 2, will be invited to be involved in a focus session to discuss their experience with additional support, and for us to gain information and feedback around the things that they found positive and the things that we could modify or improve upon. This information will be used in the development of the next steps.

It will be followed in term 3 with the full survey to all families of students involved in additional support. The results will then be analysed, added to our initial Term 2 feedback.

14.3 Board Presentations – after discussion it was agreed that a calendar for Board meeting presentations will be drawn up for the remainder of the year. It will be suggested to the teachers concerned that each presentation be kept to ten minutes, allowing for five minutes of conversation to follow.

14.4 It was agreed that a staff breakfast be organised to give the opportunity to Board members to make themselves known. The date will be Term 2, Monday 7.30am on 9 May.

14.4 MOVED that the Board approve a \$60,000 budget for the creation and installation of the Pare kuaha which has been created by master carver Lyonel for Gladstone School, as part of the hall redevelopment.

(Rachel Morrison/Murray Le Grice, Carried)

14.5 Rachel suggested that a short video clip be made about the above project to share with families via the School APP. It was further suggested that a QR code be placed in the hall to be scanned by cell phones to create access to the history behind the Pare kuaha.

14.6 As the project progresses, the PTA will be formally approached to request financial assistance towards the last stage of the carving which incorporates the four house panels.

14.7 The Auckland Transport-Safe Speeds Programme was discussed, further to the paper prepared by Victoria Tupou. It was agreed that Victoria will draft a letter, to be co-signed by Chair and Principal, which will be addressed to Auckland Transport, in which we express the School's support for a Safe Speeds Programme in our school area.

(Victoria Tupou/Stephen Gough Carried)

A Karakia was said to close the meeting.

There being no further business the meeting closed at 9.15pm

.

CHAIRPERSON: _____ **DATE** _____

The next board meeting is scheduled for Tuesday 31 May 2022.

