

GLADSTONE SCHOOL 2020 FEES

USE THIS FORM IF ALREADY ENROLLED AT GLADSTONE IN ANY YEAR LEVEL

Alternatively use the new Student Form – First time at Gladstone if you have never been to Gladstone before (applies to all year levels).

We ask that you pay the compulsory charges at the start of term one as the specialist books are provided on day one. We would also appreciate the donation for term one. You will be emailed in terms 2,3,4 as a reminder if required. Read options over page.

CHILD'S NAME **(One form per child)**

FAMILY NAME (if different from above)

ROOM **PLEASE CIRCLE YEAR LEVEL: 0 1 2 3 4 5 6**

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- (a) Our preference is to pay online prior to school starting. Make your payment using "The Edge" online system. If you are an existing family at Gladstone you will no doubt already be registered. Read over page.*
- (b) When paying online you do not need to hand this form in.*
- (c) We are phasing out payments by Eftpos – if you possibly can please use the online system. We no longer accept cash or cheques.*
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Select the compulsory costs listed below that relate to your child.

- | | | | |
|-----------|---|-----------|--------------|
| 1 | <u>YR 1 & 2 ONLY compulsory</u> – | | |
| | Class shared stationery supplied by the school | \$25 | \$..... |
| 2 | <u>YR 3 ONLY compulsory</u> – Specialist text books | \$20 | \$..... |
| 3 | <u>YR 4 ONLY compulsory</u> – Specialist text books | \$17 | \$..... |
| 4 | <u>YR 6 ONLY compulsory</u> – WATER SAFETY PROG | \$30 | \$..... |
| 5. | <u>FOR EVERY STUDENT</u> - Specialist Technology Resources | \$ | 45.00 |
| 6. | DONATION See over page for full details – select \$ and enter here | | |
| | You may pay \$320 for the year now, or \$80 term by term PTO | | \$..... |
| 7. | ANY OTHER PAYMENTS for..... | | \$..... |

TOTAL PAID

\$

Confirmation of Payment details:

OFFICE: Paid by Eftpos or on date

Tick when processed by Admin

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SCHOOL DONATION 2020

OPTION ONE – payment per Annum

1 st Child	\$320 per annum
2 nd & subsequent children	\$280 per annum each

OPTION TWO – payment per Term

1 st child	\$80 per term
2 nd & subsequent children	\$70 per term

Donations are tax deductible - save your receipt at the time of payment.

The Edge may be accessed for online payments for the new school year from 21 January 2020 onwards.

Regretfully we are unable to accept payments in advance, that is payment in 2019 relating to 2020.

HOW TO PAY

- (1) **Donations, fees and camp are to be paid online using The Edge.** You can view online your child's financial records, reports and attendance records on this website.
- (2) **Receipts** need to be printed by you *at time of payment*. It is your responsibility to keep your receipts if you need them for your tax return. Please remember.
- (3) **To register with the Edge:** <https://parent.musac.school.nz>
Enter your email address, and for first time users click on "I don't know my edge password". An email will then be sent to your email address. You can only have one email address loaded, so please select the one from which you will be paying your accounts. It also needs to match the email address you provided when enrolling your child.
- (4) You also need to be registered online with **KINDO** – a second online system which we use for other types of payments including Oscar fees, school trips, lunches and activities. We need two systems because neither one suits all our needs. Go to www.mykindo.co.nz Notices issued to students will clearly explain which online system to log onto.
- (5) Ask at the office if you require an **ONLINE PAYMENT GUIDE** which gives full instructions for both The Edge and KINDO. It can also be located on the school website.

**If you have any log on issues with the Edge email us for assistance:
accounts@gladstone.school.nz**

Thank you for your much-needed support of Gladstone Primary School.