



MINUTES

BOARD OF TRUSTEES MEETING

held Wednesday 28 February 2018

at 7pm in the Staffroom

PRESENT Fiona Barker (Chair), Dave Shadbolt (Principal), Claire Alger (Staff Rep), Malua Tipi, Anna Palairet, and Nigel Stevenson.

STAFF Judith Howe, Executive Officer

APOLOGIES Michael Taia

KARAKIA The meeting opened with a karakia given by Dave Shadbolt.

PRESENTATION

- Physical Education and Health; Colin Laing gave a video presentation outlining the 2018 plan, the aspects of PE that Gladstone as a big school does very well, and the areas we are looking to develop.

AGENDA

1. MOVED by the Chair that the Agenda be ratified.

2.1 MINUTES FROM PREVIOUS MEETING

**2.2 MOVED that the Minutes dated 13 December 2017 be confirmed as a true record.
(Claire Alger/Dave Shadbolt Carried)**

3.1 MATTERS ARISING FROM PREVIOUS MINUTES: Nil

4.1 CORRESPONDENCE

**4.2 MOVED that the Inwards and Outwards correspondence be ratified.
(Malua Tipi/Anna Palairet, Carried)**

5.1 MATTERS ARISING FROM CORRESPONDENCE : Nil

6.1 FINANCES: (6.2 – 6.3 were moved together)

6.2 MOVED that the Comments on the Financial position be accepted.

6.3 MOVED that the payments for January of \$11,822.23 and secondly for February of \$90,937.33, be confirmed.

(6.2 – 6.3 Anna Palairet/Claire Alger, Carried)

7.1 PRINCIPAL'S REPORT

(7.2 – 7.4 were moved together)

7.2 MOVED that the Principal's Report for February be confirmed.

7.3 MOVED that the applications for leave from Meredith Brown and Clair Bargiacchi be granted.

7.4 MOVED that the revised Charter be adopted, subject to any changes being made between now and 9 March by the Board. Should there be any changes, approval will be done by electronic communication.

(Fiona Barker/Anna Palairret, Carried)

8.1 GLADSTONE COMMUNITY

8.2 Dave gave an update on the "Chill n Grill" evening planned for this Friday 5 – 9pm. It will replace the gala this year, and is organised as a fun evening for the community.

9.1 POLICY COMMITTEE - Nil

10.1 PROPERTY COMMITTEE – Nil

11.1 ENROLMENT COMMITTEE – Nil

12.1 ROLL GROWTH - Nil

13.1 GENERAL BUSINESS

13.2 MOVED that the Dave approach Terry Hewetson requesting a proposal for undertaking the Principal's appraisal.

(Fiona Barker, Nigel Stevenson, Carried)

11.3 It was noted that the 5PY report has not yet been completed by Waitakere Architects.

11.4 The updated dates for the Board meetings were distributed.

11.5 MOVED that approval be given to the senior management team to attend the ACEL conference in Melbourne in October.

(Nigel Stevenson/Malua Tipi, Carried)

11.6 Dave confirmed that the ERO team would be coming the second week in the second term this year.

11.7 It was agreed that due to the lengthy agenda planned for March, that the meeting would start half an hour earlier, that is at 6.30pm.

11.8 MOVED that the Board go into committee to discuss a matter of a sensitive nature. The time was 8.40pm. (Fiona Barker/Dave Shadbolt, Carried)

11.9 The Board came out of committee at 9.05pm. There are no minutes written as the meeting was based around discussion only.

A karakia to close was given by Dave Shadbolt.

There being no further business the meeting closed at 9.06 pm.

CHAIRPERSON: _____

DATE: _____

