

GLADSTONE PRIMARY SCHOOL

42. HEALTH and SAFETY

Rationale

To ensure the school's obligations under the Resource Management Act, the Vulnerable Children's Act 2014 and the Health and Safety at Work Act 2015.

Purposes

1. To ensure that the school is a safe place for worker, students and other people in the workplace.
2. To identify areas of potential risk.
3. To recognise that the promotion of a safe and healthy workplace is the responsibility of all involved at the school.

Guidelines

1. The policy of the Gladstone Primary School Board of Trustees is to conduct school business in a manner that does not endanger the health and safety of the worker, pupils and other people in the workplace, nor have an adverse impact upon the local environment.
2. Accordingly, the Board of Trustees will act positively in the design, operation and maintenance of its facilities and the school will at all times carry out its activities to comply with all health, safety and environmental measures required by law.
4. Potential dangers/hazards that cannot be eliminated, isolated or minimised must be immediately reported to the Executive Officer and the Principal.
5. The Ministry of Education is to be notified immediately of any:
 - 5.1 Improvement/prohibition requirement notice issued by the Department of Labour to the Board of Trustees
 - 5.2 Health and Safety incident that may have resulted in an offence being committed.
6. The Health and Safety manuals will be updated when necessary and staff will be made aware of their responsibilities in its implementation (ie fire evacuation/playground safety).
7. There will be a Health and Safety Committee, consisting of staff and other qualified individuals to oversee the implementation of this policy.
8. Reasonable steps including regular inspections are to be taken and documented to remove/reduce the risks of dangers/hazards. Staff and students will be encouraged to identify hazards and to bring forward issues concerning health and safety.
9. Staff and students will be made aware of emergency procedures for fire, storm, earthquake, chemical spill, gas leak, explosion, structure collapse, equipment failure.
10. Training needs for staff will become part of the Professional Development programme at the school.

Dave Shadbolt _____
(Principal)

Fiona Barker _____
(Chairperson)